SA8000 Social Compliance and Management System Trainer in China

Social Accountability International is a global non-governmental organization founded in 1997. SAI’s vision is of decent work everywhere – sustained by an understanding that socially responsible workplaces benefit business while securing basic human rights. SAI is the owner of the multi-industry SA8000® Standard. Through its innovative research, training, and capacity building programs, it helps companies achieve and maintain the highest quality of social performance. SAI works together with a diverse group of stakeholders, including brands, suppliers, governments, trade unions, non-profits, and the academia.

To respond to the growing demand of management system training in China, SAI is recruiting highly qualified trainers to work on the field. The trainers will deliver SAI’s basic and advanced auditor training courses as well as customized professional development training sessions.

The applicant may also be considered for accreditation auditing work with SAI’s affiliate organization Social Accountability Accreditation Services (SAAS).

This is a consultant position; not a full-time employment.

Trainer Qualifications and Requirements

Trainer Qualifications:

- SAI Lead Trainers are qualified to teach the SA8000 Basic (5-day) and SA8000 Advanced (3-day) Courses alone and to teach Professional Development Series courses, depending on the trainers’ expertise, and/or experience.
- SAI Lead Trainers are qualified to teach the SA8000 Basic Course (5-day) and SA8000 Advanced (3-day) Courses alone. Therefore, SAI Trainers must possess a strong technical background, and have the ability to teach for 40 hours over a 5-day period in an engaging manner.

Other Requirements:

- Successfully completed SA8000 Basic and Advanced Courses
- Bilingual: Ability to teach a course for eight hours per day in an engaging manner in Mandarin. Proficiency in English is also required. It is strongly preferred, but not required, that the applicant is able to train in English.
- Strong professional credentials and references
- Previous experience in conducting training sessions, preferably directly related to the content area
- Field experience in social auditing and management systems required
- Successfully completed a Lead Assessor course for an ISO-related scheme (ex. ISO 9001, 14001)
- Experience of conducting three SA8000 certification and/or accreditation audits and/or 50 BSCI conduct audits
- Experience with instructional design and course curriculum development preferred
- Experience with translation from English to Mandarin preferred

**Skills:**
- Strong presentation and communication skills
- Proficient IT skills (Excel, Word, and Project Management databases)
- Ability to adapt to different situations
- Ability to manage up to 18 course participants, including differing needs of course participants
- Time management and professionalism

**Responsibilities:**
- Conduct training courses
- Communicate with colleagues in a respectful and professional manner
- Communicate effectively with a wide range of stakeholders
- Maintain consistent communication with the training coordinator and other colleagues at SAI
- Submit invoices and receipts in a timely manner
- Submit student grades in a timely manner
- Maintain own calendar and travel arrangements (i.e., visas, conflicting schedules) effectively and in a timely manner
- Assist with promoting SAI courses and identify potential hosts and students
- Proactively identify and develop marketing opportunities
- Provide constructive input to enhance overall value of the course through localizing certain course modules
- Participate in the planning and development of new or improved curriculum
- Provide support and guidance to colleagues in handling day-to-day problems of curriculum development and implementation
- Promote innovation within the curriculum area

To apply, please complete this [application form](#) and send it along with your resume, cover letter, and salary requirements to training@sa-intl.org. Please include the job title in the subject line.

The position is based in China. Compensation commensurate with experience and appropriate for a charitable organization of SAI’s size. Excellent benefits package. SAI is an Equal Opportunity Employer.